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Improving Your Business



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Notes: _____





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Print and mail faster.

Cheaper and greener solution.

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ISO27001 certified and accredited

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OUR SERVICES



The image shows the HybridMail login and about page. On the left, there is a 'Login' section with fields for 'User Name:' and 'Password:', a 'Login' button, and a 'Forgot Login?' section with an 'Email:' field and a 'Retrieve' button. On the right, there is an 'About HybridMail' section with text describing the service and a HybridMail logo.



The image shows the HybridMail home and recent activity page. At the top, there is a 'hybridmail solutions ltd' logo and a date 'Wednesday 07 September 2016'. Below the logo, there is a 'Home' section with a 'Welcome' message and a 'Recent Activity' section with a table of recent activity. The table has columns for 'Activity', 'Date', and 'Time'. The activity includes 'New Mail', 'New Mail', 'New Mail', and 'New Mail'. Below the activity table, there is a 'Forgot your password?' link and a note 'It's easy to send files just :-'. At the bottom, there is a 'hybridmail solutions ltd' logo and an 'ico.' logo.

Invoices

Statements

Personalised Letters

Pay Slips

Reminder Letters

Postcards

Direct Marketing



The image shows the HybridMail Drop Folder Manager interface. It has a title bar 'HMS HybridMail Drop Folder Manager - v1.2.0.0'. The main area shows a list of folders: 'Drop' and 'Drop (HybridMail Drop Folder)'. On the right, there is a 'New Configuration' button and a list of configuration options: 'Name and Folder - Root', 'New - Default name', 'Template - (Default address only)', 'Print and Print Options - Second - Manufacturer - Duplex', 'Split - none', 'Merge - none', and 'All - none'.

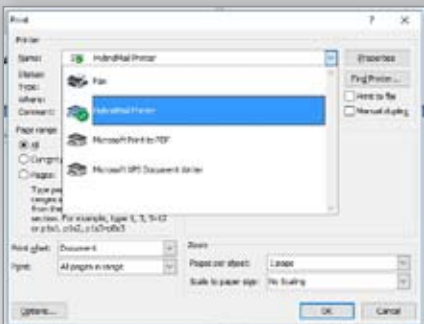


PRINT CLIENT



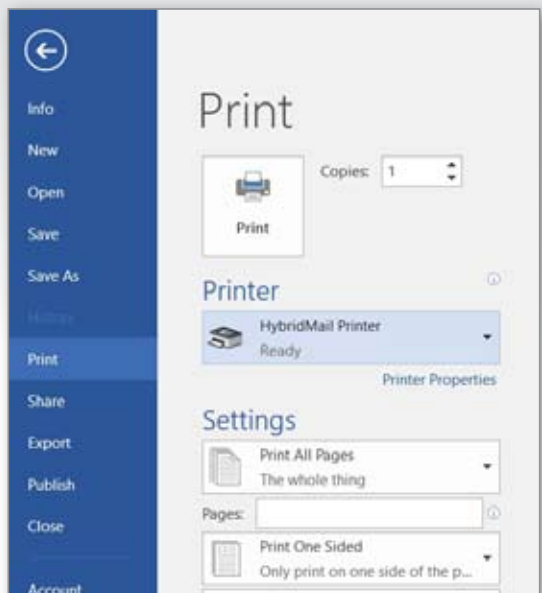
HybridMail Printer is a virtual printer that is easily downloaded from our website.

Once the printer has been downloaded it will appear in your print options as Hybrid Mail Printer.

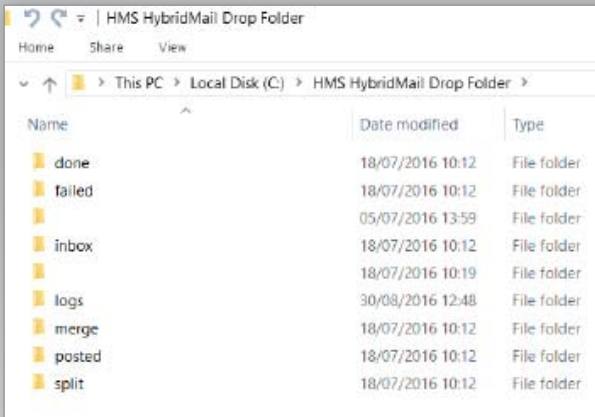


When Hybrid Mail Printer is selected for printing your documents it prints out automatically with Hybrid Mail Solutions and is posted the same day.

All your print files are securely encrypted to 256BIT.

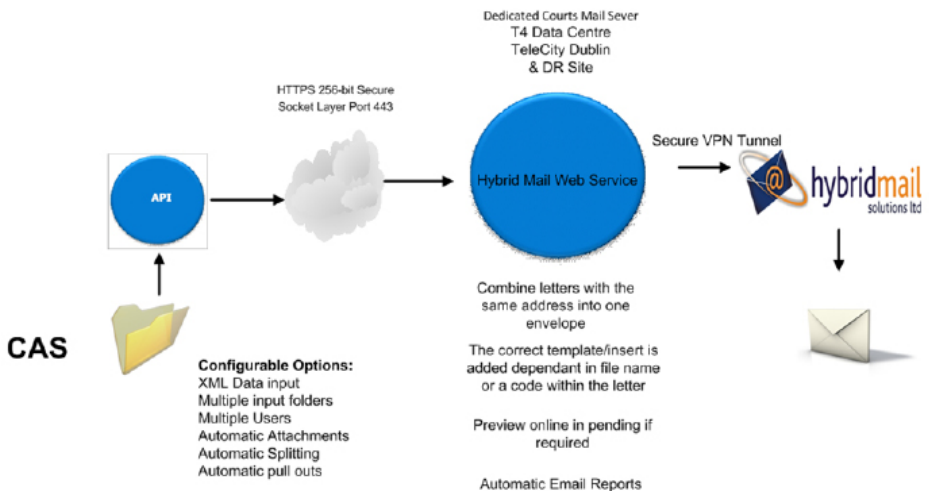


HYBRID MAIL DROP FOLDER



The HMS HybridMail Drop Folder is a watched folder that allows PDF print ready files to be automatically transferred to the Hybrid Mail Solution secure print room for printing and posting.

Printing batches of Letters via the API



The API client software runs as a Windows service. The software monitors a specified folder on your server for files and automatically submits them into the Mail Web Service. The data sent from the API client to Mail Web Service is sent using the Secure Socket Layer (SSL) protocol i.e. in exactly the same way a web browser communicates with a secure web site using the HTTPS protocol.

The screenshot shows the 'SFTP / Datasend Secure Login' page. At the top, there are logos for 'hybridmail solutions ltd', 'ico.', and a 'SECURED' badge. Below the logos, there are input fields for 'User Email:' (containing 'info@hybridmail.com') and 'Password:' (with a masked password). A 'Login' button is positioned below the password field. A link for 'Forgot your password?' is also present. Below the login fields, a section titled 'It's easy to send files just :-' lists five steps: 1) Log in with your account details, 2) Browse to the desired file on your computer, 3) Enter a description of the file, 4) Enter the email address(es) you want to send the file to, and 5) Click send. A note at the bottom states: 'The recipient's will receive an email with a link to download the file.'

The Hybrid Mail Datasend service is a Secure File Transfer Portal that allows Hybrid Mail Solution's customers to upload files securely encrypting them to 256BIT.

The screenshot shows the 'Send file' page. At the top, there are logos for 'hybridmail solutions ltd', 'ico.', and a 'SECURED' badge. Below the logos, there is a navigation bar with icons for 'Account', 'Home', 'Upload', 'Support', and 'Logout'. A 'Send file' button with a right-pointing arrow is prominently displayed. Below this, there is a 'Choose file: No file chosen' section. A 'Total size 2048 MB, 0 upload slots available' status bar is shown. The main form contains fields for 'Recipient's Email:' (with 'info@hybridmail.com' entered and a '(required)' note), 'Your Email:' (with 'info@hybridmail.com' entered), and 'Link Password:' (with a masked password and a '(optional)' note). There is a checkbox for 'Request a download notification email'. At the bottom, there is a checkbox for 'I have read and agree to the terms of service.' and a 'Send File' button.

The files are then sent electronically to Hybrid Mail Solutions for printing. The user receives a notification the files have being downloaded and printed.





WE LOVE TO TALK

BUT YOU DON'T HAVE TO!

Did you know we now offer a host of interactive ways that can help you manage your account in a simpler more effective manner?

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Just log onto our web page at www.oxygen.ie and speak live to an agent by clicking on chat button
- WANT TO PAY YOUR BILL?**
Log onto the my account section of the website and make your payment online OR call us on 1890 694 436, choose option 1 (Domestic customers) when prompted, then choose option 3 to make a payment. It's totally secure and open 24/7
- NEED A NEW CALENDAR?**
Log on to the my account section of the website and download from there
- NEED AN ANSWER QUICKLY?**
and don't have the time to call - Email us on info@oxygen.ie within working hours. All emails will be answered within 1 hour. Outside of open hours emails will be responded to by 10am the following working day

For all other questions our FAQ section on our website holds the answer to most of your queries

www.oxygen.ie

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from **€37** per day

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Limerick Cathedral Place, Limerick City	Tel: 061 207 997
Cork Kinsale Road, Cork	Tel: 021 429 7928
Sandford Unit 3A Three Rock Road, Sandford Industrial Estate, Sandford Dublin 18	Tel: 01 294 1854

www.northgatevehiclehire.ie



MAIL MANAGEMENT, ARCHIVE SERVICE AND RETURN MAIL SERVICE



HybridMailMe offers customers a full track and traceable mailing service.

The mail archive stores a pdf of all mail sent through hmsmailme for the customer to login and view.

The managed return service allows customer to log in and check why their mail was undelivered.



WHAT OUR CUSTOMERS SAY



When we were tasked with reducing our invoicing process costs, yet maintain quality, Hybrid Mail were definitely the right supplier for us. Our CRM system creates a separate invoice and statement file for each customer.

Hybrid Mail designed a program specifically tailored to our needs whereby the invoice and statement are matched, enveloped and mailed off to the customer. The design phase was painless and Hybrid Mail ensured we were completely happy with the final proof before production began.

The process is now seamless, reliable and pretty much transparent enabling us to get on with other parts of the business. Hybrid Mail have proven to us that we made the right decision and we are delighted with the outcome.

Stephen Cowley, Head of IT Oxygen Environmental



Hybrid Mail Solutions have provided us with a cost effective solution for our mailing needs. We were printing our invoices, statements and letters in-house, boxing them and transporting them to a company to envelope and post them. Now we just drop our data into a hot folder and Hybrid Mail do the rest for us.

They have a very helpful, friendly and efficient service. Anytime we need to change data they will do this right away, nothing is a hassle for them and there is always someone at the end of the phone if we need anything.

Arthur Smith, Greenstar Operation Manager





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